

APPLICATION PACKET CHECKLIST:
(Internal Applicants)

Announcement # _____

Team: _____ **Position:** _____

Name: _____ **Rank:** _____

SSN: _____

1. ____ Confirm pay grade is within announcement range.
2. ____ Cover letter stating why you are interested in the position.
3. ____ Military Biography or Personal Resume
4. ____ Copy of last three (3) CD Evaluations
5. ____ Letter of Recommendation / Acknowledgment from Immediate Supervisor
6. ____ Letter of Recommendation / Acknowledgment from Team Commander
7. ____ Current APFT
- ____ ANG Fitness Assessment Results